

# Checklist for Day of Sale

1. Products for sale and box or bag to transport
2. Items you will need to display your product
3. Receipt book (will be given to students)
4. Bags to package product for customers
5. Change (\$30 – divided into \$10 in quarters, \$10 in ones, \$10 in fives)
6. Money box or bag to keep change in
7. Extra spending money if you want to buy other products (not required)
8. Small calculator – if you have one, otherwise I will have a few that you can borrow
9. Water – we will be outside for 2 hours so you may get thirsty

Tables will be provided (we are still in need of tables), please bring tablecloths, business signs, and anything you would like to use to display your product.

Mrs. Anderson and I will bring additional change and serve as your banker, if you need to make change for larger bills during sale.

**\*\*Sale will take place Friday May 17<sup>th</sup> 6-8 pm on the field (during the end of the year celebration)**

**\*\*Please arrive between 5-5:30 for set up and wear E-Club T-shirt**

**\*\*If you are able to bring your own table(s) please arrive at 5pm so that we can have all tables up and ready by 5:30.**

Can't wait – see you there!!!!